

## **FINAL REPORT**

Date of submission 27<sup>th</sup> January, 2013

1. Project Title: **Construction of Special Classroom at Mitindo Primary School**
2. Implementing Organization: **Misungwi District Council**
3. Recommender : **District Planning Officer/ District Engineer**
4. Amount of the Provided Fund:  
Total: **TSH. 97,170,753/=**

5. Actual expended cost for the entire project:

Source of Funds	Project Activities	Amount(Tsh)
Fund provided from Embassy of Japan		97,170,753.00
Contribution from Applicant Organisation	Tender board meeting and supervision	2,000,000.00
Contribution from Community(school committee)	Site for construction (plot)	1,300,000.00
Contribution from Other Donors(name them)	None	0
Total Cost of the Project		100,470,753.00

6. Signing Date of the Grant Contract: **10<sup>th</sup> January, 2012.**
7. Date of onset: **15<sup>th</sup> January 2012.**
8. Completion date: **26<sup>th</sup> July 2012**
9. Scheduled date for completion of the Project: **10<sup>th</sup> January 2013**
10. Reason of delay (If you overrun your schedule): **None**
11. Strategy of how to cover the delay: **N/A**

12. Outline of the project approved in the contract (Briefly):

- **Construction of special classroom and toilet at Mitindo Primary school.**

13. Outline of the works which have been implemented so far:

- Construction of stone foundation
- Walling and Roofing
- General Finishing: Fixing doors and windows, plastering, blundering, painting and fixing sinks to the toilets
- Electrical Installation

14. Chronology of the project (example):

Date	Facts	Remarks
4 January, 2012	Letter of notification to M/s Lyakale civil works LTD	Letter accepted by the contractor
10 <sup>th</sup> January 2012	Contract document signed	
15 <sup>th</sup> , January 2012	Construction commenced	
21 <sup>st</sup> March, 2012	First Interim Payment Certificate	Payment was paid as per works done
22 <sup>nd</sup> May, 2012	Second Interim payment Certificate paid	Payment was paid as per works done
26 <sup>th</sup> July, 2012	Third Interim payment Certificate paid	Payment was paid as per works done
30 <sup>th</sup> October, 2012	Final Interim Payment Certificate paid	Works completed

15. Visits of the auditor:

Date	Stage of the project	Advices from them(if any)	Actions taken on the advice
18 <sup>st</sup> March, 2012	1 <sup>st</sup> Instalment Completed	No Advice given	-
20 <sup>th</sup> May, 2012	2 <sup>nd</sup> Instalment completed	Timely completion should be adhered	Advice taken
18 <sup>th</sup> July, 2012	3rd Instalment completed	No Advice given	-
15 <sup>th</sup> January, 2013	Construction works including electrical installation completed	Work accepted	-

16. Date of the Procurement, Delivery, Payment for Items:

Date	Items	Amount(Tsh)	Remarks
21/3/2012	First Interim Payment Certificate	32,747,100	1 <sup>st</sup> Instalment
22/5/2012	Second interim payment certificate	33,361,900	2 <sup>nd</sup> Instalment
26/7/2012	Third interim payment certificate	15,135,500	3 <sup>rd</sup> Instalment
30/10/2012	Final interim payment certificate	16,043,209.39	Final payment (4 <sup>th</sup> Instalment)
Total		97,287,709.29	

\* Please number all receipts in order by date. Do not use original receipt number.

Any other comments:

Amount received from the Government of Japan was Tsh. **97,170,753** the total amount paid to the Contractor was Tsh. **97,287,709.29**. Misungwi District Council covered the remaining amount required to pay the Contractor.

The Contractor was obligated to pay Service levy as a compulsory tax to be paid by any contractor undertaking construction or provision of any service to the council. Normally service levy is 0.3% of the total payment made for each payment certificate. Details can be seen in the Payment Certificates.

Also as seen in the Payment Certificates, Retention money is the amount deducted from previous payment made to cover damage costs if damage occurs before guaranteed time. In case there is no damage it should be paid to the contractor.

Name: Bahati Kahandi Title: Economist

Date: 27/Jan/2013

Signature:



DISTRICT EXECUTIVE DIRECTOR  
MISUNGWI DISTRICT COUNCIL

## INTERIM REPORT

1. Project Title: CONSTRUCTION OF SPECIAL CLASSROOM AND TOILET AT MITINDO PRIMARY SCHOOL
2. Implementing Organisation: MISUNGWI DISTRICT COUNCIL
3. Recommender: - DISTRICT PLANNING OFFICER, DISTRICT ENGINEER.
4. Amount of the Provided Fund:  
Total: TSH. 97,170,753/=

5. Actual expended cost for the entire project:

Source of Funds	Project Activities	Amount(Tsh)
Fund provided from Embassy of Japan		97,170,753.00
Contribution from Applicant Organisation	Tender board meeting costs	2,000,000.00
Contribution from Community(school committee)	Site for construction (plot)	1,300,000.00
Contribution from Other Donors(name them)		0
Total Cost of the Project		100,470,753.00

6. Signing Date of the Grant Contract: 10<sup>th</sup> January, 2012.
7. Date of onset: 15<sup>th</sup> January 2012.
8. Completion date of Phase1: 26<sup>th</sup> July 2012
9. Scheduled date for completion of the Project: 10<sup>th</sup> January 2013
10. Reason of delay (If you overrun your schedule): None
11. Strategy of how to cover the delay: N/A
12. Outline of the project approved in the contract (Briefly):
  - Construction of special classroom and toilet at Mitindo Primary school.
13. Outline of the works which have been implemented so far:
  - Construction of stone foundation
  - Walling and Roofing
  - General Finishing: Fixing doors and windows, plastering, blundering.

14. Chronology of the project:

Date	Facts	Remarks
4/01/ 2012	Letter of notification to M/s Lyakale civil works LTD	Letter accepted by the contractor
10/01/ 2012	Contract document signed	
15/01/2012	Construction commenced	
4/4/2012	First Interim Payment Certificate	Payment was paid as per works done (interim certificate No.1 attached)
21/6/2012	Second Interim Payment Certificate	Payment was paid as per works done ( interim certificate No.2 attached)
24/08/2012	Third interim payment certificate	Payment was paid as per works done (Interim certificate No. 3



15. Visits of the auditor:

Date	Stage of the project	Advices from them(if any)	Actions taken on the advice
18 <sup>st</sup> March, 2012	1 <sup>st</sup> Instalment Completed	<ul style="list-style-type: none"> <li>Contractor should speed up the work</li> <li>Foundation should be watered accordingly</li> </ul>	Advice adhered
20 <sup>th</sup> May, 2012	2 <sup>nd</sup> instalment completed	No advice given	-
18 <sup>th</sup> July, 2012	3 <sup>rd</sup> Instalment	No advice given	-

16. Date of the Procurement, Delivery, Payment for Items:

Date	Items	Amount(Tsh)	Remarks
21/3/2012	First Interim Payment Certificate	32,747,100	1 <sup>st</sup> Instalment paid according to items completed paid according to items completed
22/5/2012	Second interim payment certificate	33,361,900	2 <sup>rd</sup> instalment paid according to the items completed
26/7/2012	Third interim payment certificate	15,135,500	3 <sup>rd</sup> instalment paid according to the items completed
Total		81,244,500	

17. Changes from the Original Application Plan (If any): None

16. Reason for Changes (Please attach a copy of the request letter from your organisation to the Embassy and also a copy of the approval letter from the Embassy):

18. Problems (If any): **Change of operational accounts and signatories.**

19. Possible solutions to the problem or actions taken to solve the problem:  
New signatory team appointed.

Name: Bahati Kahindi Title: Economist

Date: 27/01/2013

Signature:

*Bahindi*  
DISTRICT EXECUTIVE DIRECTOR  
MISUNGWI DISTRICT COUNCIL